

PAL Assistant Summer Camp Counselor

Hourly rate: \$8.00 -10.00/hour

****Please note these seasonal positions do not include health benefits***

The PAL Summer Camp is sponsored by the Marietta Police Athletics/Activities League (PAL). Marietta PAL's mission is to prevent juvenile crime and violence by providing civic, athletic, recreational and educational opportunities which create trust and build understanding between officers and youth. The PAL Summer Camp will provide a safe haven for youth in 1st – 12th grades at the Lawrence Street Recreation Center. The goal of the PAL Summer camp is to empower youth with an increased knowledge of health and fitness, sports and recreation, while also helping them improve in academics, leadership development, teamwork and self-esteem.

The Assistant Summer Camp Counselor will work closely with the Summer Camp Coordinator and Lead Summer Camp Counselor to plan and implement all the camp's programs and activities to include health and fitness, sports and recreation, academic sessions, field trips, daily meals and parent participation. The Assistant Summer Camp Counselor will be flexible and adaptable to changing situations and children's needs, will teach and model positive behavior, values and follow all PAL camp policies and procedures. Assistant Summer Camp Counselor will have a genuine interest in the development of youth and assist the Summer Camp Coordinator, the Lead Summer Camp Counselor and all staff, facilitators and volunteers in ensuring a positive environment that promotes and enhances the development of youth by instilling a sense of belonging, competence and confidence.

**Up to 6 SEASONAL FULL-TIME POSITIONS &
Up to 12 SEASONAL PART-TIME POSITIONS AVAILABLE**

The hours of work will fall between 7:30 a.m. - 6:30 p.m., Monday through Friday.

ESSENTIAL JOB FUNCTIONS:

- Plans, leads, and facilitates engaging academic, recreation, sports and enrichment activities for youth (rising grades 1st -12)
- Ensures camp members are adequately supervised at all times during the program
- Maintains order, discipline, safety, and health standards at all times
- Creates age appropriate camp experiences that are consistent with PAL's goals and mission
- Acts as an onsite representative of PAL to the participants, parents, volunteers, visitors and other staff. Professional demeanor is expected when dealing with all involved in the program
- Assists lead counselor in ensuring safety, knowing location of campers at all times
- Assists in ensuring the proper safety parameters are in place throughout camp activities
- Participates and supervises youth on field trips
- Assists Summer Camp Coordinator and Lead Camp Counselor in overseeing summer food programs to include documentation and tracking, and ensure all temperature and food handling requirements are consistently met
- Works under the supervision of the Camp Coordinator and Lead Counselor assisting in daily operations, setting up and preparing program areas and ensuring activities run smoothly
- Participates as part of a team to run a top-of-the -line Youth Center with quality programs, by helping where needed and/or instructed
- Nurturing and supporting campers by developing a rapport with students and their parents, creating a welcoming environment, while providing a positive example

QUALIFICATIONS

- Must be PRE-APPROVED by the Marietta Police Department
- Must be able to pass a thorough criminal background check and drug screen
- Full time positions must have some prior teaching experience
- High school diploma or equivalent is preferred
- Ability to multi-task, work in a non-judgmental, culturally diverse environment
- Ability to maintain discipline of a group including crowd control and to control recreation activities.
- Have an enthusiastic, dynamic personality that inspires and motivates children
- Have a love and understanding of and ability to relate to children
- Ability to accept responsibility and exercise judgment
- Ensure youth have FUN while growing as enlightened, caring and confident individuals
- Ability to interact with the public in an effective and courteous manner
- Knowledge of care and use of equipment and supplies
- Must be in good physical condition, able to perform all activities walking, running, standing & sitting on and off the floor

REQUIREMENTS:

CRIMINAL BACKGROUND CHECK DRUG SCREEN

Hours

- **Seasonal Position – June 1 – July 22, 2016**
- Training requirements will be held between June 1-3; will receive pay for training hours
- Starting June 6th through July 22nd, 4 part-time positions, 20-30 hours weekly
- Starting June 6th through July 22nd, 4 full-time position, 35-40 hours weekly
- Monday through Friday
- 3 shifts available:
 - 8:00am and 3:00pm, 6 full-time shift available
 - 7:30am and 1:00pm, 1 part-time shift available
 - 8:00am and 1:00pm, 5 part-time shifts available
 - 2:00pm and 6:00pm, 4 part-time shifts available
 - 1:00pm and 6:30pm, 4 part-time shift available

There is some scheduling flexibility, but only on a pre-approved, exception basis.

Location

- Primarily at 510 Lawrence Street, Marietta, GA 30060
- Daily academic sessions will be held next door, at 548 Lawrence Street, Marietta, GA30060

Application deadline is March 21, 2016

Send resume with position and shift of interest to:

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404-747-4095